



HK\$ Accounts	Charges (HK\$)	Remark
1. Loss / replacement of passbook	\$50 per item	
2. Cheque book delivery (plus registered postage)	\$10 per item	plus registered postage
3. Stop payment of cheque	\$80 per cheque	
Cancellation of stop payment instruction	\$70 per cheque	
4. Cheque mark good - performed by customer	\$100 per item	
Cheque mark good - performed by bank	\$200 per item	plus other bank's charges
5. Returned cheque due to insufficient fund	\$100 per cheque	
Returned cheque due to other reasons	\$100 per cheque	
6. Account closed within 3 months after opening	\$100 per account	
7. Dormant account	\$100 half-yearly	note 1
8. Unauthorized overdraft	\$100 per cheque	plus interest (note 2)
9. Drawing against uncleared items	\$60 per cheque	

Transfer / Remittance Services

1. Standing payment instruction		
a. Set up	\$70 per item	
b. Amendment or cancellation	\$50 per item	
2. Returned direct debit / autopay due to insufficient funds	\$100 per item	
3. HK\$ payment by CHATS	\$150 per item	

Loans related services

1. Requisition of terminated loan information	\$150 per account	
2. Updated repayment schedule	\$50 per account	
3. Change of repayment methods / terms	\$1,000 per account	
4. Administration fee for loan prepayment	\$1,000 per item	
5. Loan repayment history / loan statement	\$150 per item	
6. Custody of title deeds upon facilities cancellation	\$500 per year	
7. Copies of title deeds or mortgage deeds	\$30 per page	minimum charge \$200

General Services

1. Gift cheque	\$10 per item	
2. Cashier's order	\$40 per item	
Report loss of cashier's order	\$100 per item	plus clearing house charges
3. Copies of statement/advices/cheques/receipts	\$50 per page	
4. Requisition of account history record		
a. up to 1 year	\$250 per account	
b. within 2 years	\$500 per account	
c. beyond 2 years	\$1,000 per account	
5. Company Registration Search - local company	\$120 per item	overseas company - negotiable
6. Audit confirmation	\$300 per report	
7. Certificate of balances	\$100 per account	
8. Signature verification	\$150 per request	
9. Letter of reference	\$200 per item	
10. Banker's endorsement on visa application	\$150 per item	
11. Enquiry on customer credit information	\$200 per request	
12. Foreign currency notes exchange	\$50 per request	
13. Large amount of notes deposit (over 300 pieces/day)	0.25% of total amount	minimum charge \$100
Bulk coins deposit (over 300 pieces/day)	2.00% of total amount	minimum charge \$50

Note:

- 1) Dormant accounts refer to those having no activity of 5 years, or having no activity for 2 years and balance below HK\$1,000.
- 2) Interest rates for unauthorized overdraft and past due loans are both 10% above our Bank's Best Lending Rate.
- 3) The Bank reserves the right to revise the above charges and introduce charges not mentioned above with notice.